



Hampton Court House

JOB VACANCY TITLE:					
1. Personal details:					
Title		Forename		Surname	
Home address	Street address				
	Town/city				
	County				
	Post code				
Country of residence	UK <input type="checkbox"/> Other <input type="checkbox"/> If other please state _____				
Do you require a work permit or VISA?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give details _____				
National Insurance Number					
Teacher reference number if applicable (GTCE/DCSF)					
If your mailing address is different to above please insert here	Street address				
	Town/city				
	County				
	Post code				
Telephone numbers (please only list numbers we should call to contact you)	Work:	E-mail address			
	Home:				
	Mobile:	Date of Birth (optional) (dd/mm/yyyy)			
2. Current Employment					
Do you hold Qualified Teacher Status?	Yes <input type="checkbox"/> No <input type="checkbox"/> In which year did you gain QTS? _____				
Current employer (Name and full address)	Jobs held and main duties	From	To	Salary	Reason for leaving

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3. Previous employment

(Please give details of all jobs held including part-time and unpaid work, starting with your previous employer)

Previous employer (Name and full address)	Jobs held and main duties	From	To	Salary	Reason for leaving

4. Professional and personal development

Courses attended (during last 3 years)

Date(s)	Name of course and provider	Award/qualification gained (where applicable)

5. Education history

(Please list your education attainment, please include grades/classification where relevant)

Institution (Please indicate both name & address)	From	To	Qualification attained / subject

6. Knowledge, experience and skills

Please tell us why you are applying for the post and what leadership skills you will bring to it.
(Please keep answers succinct and within a single page of A4).

7. Referees

(Please note references will be requested before your interview, unless requested otherwise)

Please provide the contact details of two referees (covering the last three years), one of whom should be your current employer.

Name		Name	
Job title		Job title	
Organisation		Organisation	
Address		Address	
Telephone number		Telephone number	
Mobile number		Mobile number	
Email		Email	

8. Confidential Information

The offer of the post will be subject to a subsequent satisfactory medical check.

Also, as this post is classified as having substantial access to children, appointment will be subject to an enhanced police check of previous criminal convictions.

Do you have any unspent conditional cautions or convictions under the *Rehabilitation of Offenders Act 1974*?

If yes, give details.

Yes No

The amendments to the *Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020)* provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website, NACRO www.nacro.org.uk and Unlock www.unlock.org.uk.

Non-disclosure of convictions and cautions not considered 'protected' may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar you from employment – this will depend upon the nature of the offence(s) and when they occurred.

Do you have any cautions as an adult (simple or conditional) or spent convictions not defined as protected by the *Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020*?

If yes, give details.

Yes No

Are you, or, have you ever been involved in any internal disciplinary proceedings?

If yes, give details

Yes No

I can confirm that I am not on the Barred List, disqualified from working with children, or subject to sanctions imposed by a regulatory body such as the General Teaching Council for England (GTC). Yes No

I certify that to the best of my knowledge, the information given in the application is factually correct and I understand that any false information may, in the event of employment, result in dismissal or disciplinary action.

Please note that you will be asked to personally sign this declaration, should you be called for interview. In the interim we accept an electronic signature.

SIGNED (typed signatures are accepted): _____

DATE: _____



#AchievementWithHeart